



Tasks that have already been accomplished or are under way to prepare for its opening in Aug. 2010

- district planning team has been in place for about a year meeting regularly to get updates, make suggestions, and move forward in the planning stages
- operating principles for building have been developed
- other 6th grade centers have been visited and information has been collected
- goals and vision for the building have been determined
- general education program set-up has been put in place and approved
- time has been spent working closely with other 6th grade buildings from other states on the planning for Spring Creek
- 6th grade staff have developed relationships and bonded while preparing for Spring Creek
- a communication blog has been set up
- the plan for the DARE program is in place
- staff development plan for this year is in place and 6th grade staff have been meeting and planning with principal twice a month since the beginning of the year
- letters have been sent home to 5th grade parents for information and communication purposes
- assessment system has been decided for building
- building inventory has been taken and room placements have been determined in regards to gen. ed./spec. ed.
- certified staff interested in being a part of Spring Creek have been interviewed for positions back in November. Seven nights of interviewing took place.
- budget has been set for Spring Creek
- the 6th grade staff and 5th grade students were involved in naming the building
- partner groups for staff have been determined along with their curriculum instruction areas
- we have worked on the plan for transferring equipment for art, music, PE, band, and media center needs
- after school program plan has been developed to include Kid's Klub and other programming options
- staff committees have been set such as social committee, positive behavior supports, technology, transition, communications, orientation, media center, and after school programming committees
- updates have been given to the school board and district advisory team
- All 5th grade students have had the principal of Spring Creek visit them and promote Spring Creek along with giving students and opportunity to ask questions
- Each elementary buildings PTA or PTO meeting has been attended to answer questions and promote Spring Creek
- a positive behavior supports program has been worked on and will be finalized for Spring Creek before the end of the school year
- a parent organization has been developed called SCIPT. This organization is already active and was put in place in Nov. of 2009
- web-site for Spring Creek has been developed and is updated regularly
- school hours for building have been determined
- letterhead, business cards, and logos have been designed and are currently being used for communication
- transportation plan has been identified
- Infinite campus calendar has been developed for building
- school pictures along with other event dates for next year have been set

- a facility plan has been identified for room placements, equipment inventories and locations, along with a basic maintenance plan
- technology plan has been put in place and preparations for the building have occurred
- master schedule has been developed for Spring Creek
- student scheduling matrix has been created and data has been entered
- student groupings have been named and plans have been put in place
- handbook development is currently underway and will be completed by the end of March
- fundraisers are being scheduled for Spring Creek by SCRIPT organization
- building counselors for each of the elementary buildings are being met with for information collection in regards to student needs for next year
- 504 and IEP meetings have been attended in order to make transition plans for students
- Spring Creek principal has been attending elementary principal meetings on a monthly basis to aid in the planning and transitioning of students
- time has been spent working with Kris Condon, Laurie Wyatt, and Jayne Beecham on 6th grade curriculum
- individuals have been working on identifying the special education delivery model for Spring Creek
- transition plans for this summer are already underway for students and parents
- grants have been worked on for Spring Creek
- Fuel Up to Play grant already in place for Spring Creek along with PEP grant for after school activities
- multiple communications with 5th grade teachers in regards to assessment data, behavior needs, and various concerns of incoming 5th grade students in order to provide for smooth transition